

Township of Tabernacle * Town Hall * 163 Carranza Road * Tabernacle * NJ * 08088
Monday, January 4, 2016 * 7:00 PM
REORGANIZATION MEETING



Governing Body

Joseph Barton, Township Committeeman
Kimberly A. Brown, Township Committeewoman
Richard J. Franzen, Committeeman
Stephen V. Lee, IV, Township Committeeman
Joseph Yates, IV, Township Committeeman

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Our Administrative Team

Douglas Cramer, CPWM, Administrator
Col. William Lowe, Emergency Management Official
Terry W. Henry, CFO, Chief Finance Officer
Susan Costales, CTC, Tax Collector
Thomas Boyd, Construction Official
La Shawn Barber, RMC/CMR, Municipal Clerk

www.townshiptabernacle-nj.gov

The meeting was called to order by our Municipal Clerk La Shawn R. Barber; followed by the Flag Salute.

Oath of Office was given to Joseph W. Barton by Assemblywoman (9th District) DiAnne Gove.
Oath of Office was given to Richard J. Franzen by Attorney Peter C. Lange Jr., Esq.

Roll Call:

Joseph Barton, Township Committeeman
Richard J. Franzen, Township Committeeman
Stephen V. Lee, IV, Township Committeeman.
Joseph Yates, IV, Township Committeeman
Kimberly A. Brown, Township Committeewoman (Absent)

Administrative Team In Attendance:

Douglas A. Cramer, CPWM, Township Administrator
Peter C. Lange, Jr., Esq., Township Solicitor
Terry W. Henry, CFO, Chief Finance Officer
La Shawn R. Barber, RMC/CMR, Township Clerk

SUNSHINE NOTICE STATEMENT: This meeting is called pursuant to the Open Public Meetings Law. This meeting of January 4, 2016 was sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk

Nomination for Mayor: Committeeman Lee, IV was nominated by Committeeman Yates; the motion was seconded by Committeeman Barton.

Ayes: Barton, Brown, Franzen, Lee, Yates Nays: 0 Motion carried.

Oath of Office for Mayor was given to Stephen V. Lee by 9th District Assemblywoman DiAnne Gove.

Nomination for Deputy Mayor: Committeeman Yates, IV was nominated by Committeeman Lee, seconded by Committeeman Barton.

Ayes: Barton, Brown, Franzen, Lee, Yates Nays: 0 Motion carried.

Oath of Office for Deputy Mayor was given to Joseph Yates, IV by 9th District Assemblywoman DiAnne Gove.

Gavel: Township Clerk turned the gavel over to Mayor Lee.

RESOLUTIONS

RESOLUTION NO. 2016-3: APPOINTMENT OF TOWNSHIP ATTORNEY VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, there exists a need for a Township Attorney in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the agreement with: **Peter C. Lange, Jr.** as Township Attorney subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

SECTION 2. As follows:

1. **Peter C. Lange, Jr., Esq., whose business address is The Law Office of Peter C. Lange Jr., 150 Himmelein Road, Medford, NJ 08055 is hereby appointed Township Attorney for the year 2016.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2017.
2. A contractual agreement summarizing the services to be performed by Peter C. Lange, Jr., Esquire as Township Attorney is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

RESOLUTION 2016-1: ADOPTING COMMITTEE BY-LAWS ESTABLISHING ORDER OF BUSINESS FOR THE TOWNSHIP OF TABERNACLE.

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

BE IT RESOLVED, by the Township Committee of the Township of Tabernacle in the County of Burlington, that the business of the Township Committee be transacted at regular, workshop and special meetings in accordance with the following procedure called upon in any order as required by the Township Committee:

- Call the meeting to order and pledge to the flag
- Open Public Meetings Statement
- Roll Call of the Township Committee
- Minutes – which all minutes shall not be released to the public, until approval of the governing body
- Bills
- New Business – Ordinances – First Reading
- Old Business – Ordinances – Second Reading and Public Hearing
- Resolutions
- Motions
- Public Participation - which shall be limited to 3 minutes addressed to the Township Committee
- Reports
- Polling of Committee

➤ Adjournment

BE IT FURTHER RESOLVED that the Township Committee of the Township of Tabernacle reserves the right to change the order of business when necessary to accommodate and for special circumstances.

RESOLUTION 2016-2: TEMPORARY BUDGET (APPROPRIATIONS)

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

RESOLUTION NO. 2016-4: APPOINTMENT OF OFFICIAL NEWSPAPER

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, N.J.S.A. 40:23-13 provides that by resolution may designate an official newspaper or newspaper in which shall be published all advertisements and notices required by law to be published; and

WHEREAS, there is a need for the appointment of an official newspaper for the Township of Tabernacle; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following newspapers are hereby designated the official newspaper for all legal advertisements and announcements:

1. **THE CENTRAL RECORD**
2. **THE BURLINGTON COUNTY TIMES**
3. **COURIER POST**

**RESOLUTION 2016-5
RE: SUNSHINE NOTICE**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the "Open Public Meetings Act" requires the advance written notice of all meetings of Tabernacle Township Committee, be posted in one designated public place and mailed, telephoned or hand delivered to three newspapers designated by Resolution; and

WHEREAS, all written notice of meetings of the Township Committee be mailed to all persons requesting a copy of same, upon payment of any established fee.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. All advanced written notices of Township Committee Meetings are posted on the bulletin board, located in Town Hall.
2. All advanced written notices of the Township Committee Meetings throughout the year shall be mailed to all persons for a fee of \$5.00. News media shall be exempt from such fee.
3. All advanced written notices of Township Committee Meetings shall be given to the Central Record and Burlington County Times.

4. The schedule of **regular meetings** and **regular work sessions** for the Township Committee for the period from January 25, 2016 to December 31, 2016 be in accordance with the list annexed hereto, designating the dates, time and place of such meetings.

ANNUAL TOWNSHIP COMMITTEE MEETING DATES

2016 WORK SESSION

The Tabernacle Township Committee hereby gives notice of the following list of work sessions until December 31, 2016. The purpose of the work session is discussion and review of any and all business involving Tabernacle Township. These meetings will be held the second Monday as per the following dates:

February 8, 2016	May 9, 2016
March 14, 2016	September 12, 2016
April 11, 2016	December 12, 2016

2016 REGULAR MEETINGS

The Tabernacle Township Committee hereby gives notice of the following list of the regular meetings until December 31, 2016. These meetings will be held the fourth Monday of each month, except the meeting in December, it will be held the fifth Thursday.

January 25, 2016	August 22, 2016
February 22, 2016	September 26, 2016
April 25, 2016	October 24, 2016
May 23, 2016	November 28, 2016
June 27, 2016	December 29, 2016
July 25, 2015	

ALL WORKSHOP AND REGULAR MEETINGS WILL BEGIN AT 7:30 P.M. IN TOWN HALL, 163 CARRANZA ROAD, TABERNACLE, NEW JERSEY. FORMAL ACTION WILL BE TAKEN ON ANY AND ALL BUSINESS INVOLVING THE TOWNSHIP OF TABERNACLE.

RESOLUTION NO. 2016-6

RE: ESTABLISH RATE OF INTEREST FOR DELINQUENT TAX PAYMENTS

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the Township Committee is authorized by law to set the interest rate charged on the late payment of taxes; and

WHEREAS, that rate of interest is hereby set at 8% up to \$1,500.00 and 18% from \$1,500.00 upward; and

WHEREAS, the governing body is authorizing the following amendment of the above resolution to include the penalty to be charged to taxpayer with a delinquency; and

WHEREAS, any delinquency in excess of \$10,000.00 not paid prior to the end of the calendar year, the penalty shall be an additional 6% on \$10,000.00 and over.

NOW, THEREFORE, BE IT RESOLVED, the Municipal Clerk, Tax Collector and the Township Auditor as adopted, file that certified copy of this Resolution.

RESOLUTION NO. 2016-7

RE: INVESTMENT OF FUNDS

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the Treasurer is required to invest Township monies in order to earn interest on idle funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the following institutions be and are hereby designated for investment purposes only for the Township of Tabernacle:

1. **ALL BANKS AND CREDIT UNIONS THAT ARE COVERED BY THE GOVERNMENTAL UNIT DEPOSITORY PROTECTION ACT (GUDPA) AS AUTHORIZED BY THE STATE OF NEW JERSEY.**

BE IT FURTHER RESOLVED, the Treasurer is authorized to wire monies to any of the above, in the name of Tabernacle Township in order to obtain the best interest.

**RESOLUTION NO. 2016-8
DEPOSITORY OF FUNDS FOR INVESTORS BANK**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, N.J.S.A. 40A: 5-14 provides that the Governing Body, by Resolution passed by a majority vote of the full membership thereof, may designate a Bank or Trust Company having its place of business in this State and organized under the laws of the United States or of this State or the State of New Jersey Cash Management Fund established pursuant to NJSA 40A: 5-1, or any combination thereof, as a depository for its monies; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. That the Township Committee hereby designates **Investors Bank** for legal depositories of Tabernacle Township.

BE IT FURTHER RESOLVED, the Township Treasurer shall be the custodian of the Payroll Account with disbursements made by check, signed by the Treasurer, or by the telephone transfers.

The Treasurer shall be the custodian of the General Fund Current Account and the General Capital Account with disbursements made by check, signed by the Treasurer and a member of the Township Committee.

The Treasurer shall be the custodian of the General Fund Investors Account and may make transfers to any other Tabernacle Township Account. The Treasurer is authorized to wire monies for investment from the Current or Investors account to any institution approved by the Township Committee by the adoption of Resolution 2016-7.

BE IT FURTHER RESOLVED, the Township Committee hereby directs the Township Clerk to forward certified copies of this Resolution to the appropriate Township Officials and to the financial institutions named above for their information, attention and compliance.

**RESOLUTION 2016-9
AUTHORIZATION TO ADOPT A CASH MANAGEMENT PLAN**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, NJSA 40A:5-14 of Local Fiscal Affairs Law requires that every local unit shall adopt a "Cash Management Plan" and shall deposit in interest bearing accounts all available public funds pursuant to the plan.

NOW, THEREFORE, BE IT RESOLVED, that the Tabernacle Township Committee, County of Burlington, State of New Jersey, hereby adopts the "Cash Management Plan" to be utilized by the Township of Tabernacle.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be filed with the Director of the Division of Local Government Services, Township Auditor, and Chief Financial Officer.

RESOLUTION 2016-10: ASSESSOR APPEALS

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, Statutory provision is made for review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the tax rate; and

WHEREAS, changes in property ownership at times, necessitates adjustments in the veterans and senior citizen deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of the assessment list rest with the Local Assessor - subject to laws and regulations.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that the Assessor fulfilling the duties and requirements of his office, be authorized to file with the Burlington County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of Tabernacle Township.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute stipulations on behalf of the Township; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution accompanies any appeal filed by the Assessor with the Burlington County Board of Taxation.

RESOLUTION 2016-11: APPOINTMENT OF TOWNSHIP ENGINEER

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen				X		
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, there exists a need for a Township Engineer in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: - **Dan Guzzi /Guzzi Associates of Engineering** as Township Engineer subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2017.
 2. A contractual agreement summarizing the services to be performed as Township Engineer is hereby approved and execution of the contract is authorized.
 3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
 4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
 5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.
-

RESOLUTION NO. 2016-12: APPOINTING A REGISTERED MUNICIPAL ACCOUNTANT (TOWNSHIP AUDITOR)

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown				X		
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, there exists a need for a Township Auditor in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Kevin P. Frenia of Holman, Frenia, Allison P.C.** as Township Auditor subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2016.
2. A contractual agreement summarizing the services to be performed as Township Auditor is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

RESOLUTION 2016-13: APPOINTMENT OF ENVIRONMENTAL CONSULTANT

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, there exists a need for an **Environmental Consultant** in the Township of Tabernacle for Environmental and Brownfield projects; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the attached agreements with: **Douglas Stuart Environmental Associates** as Environmental Consultant subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2017.
 2. A contractual agreement summarizing the services to be performed as Environmental Consultant is hereby approved and execution of the contract is authorized.
 3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
 4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
 5. The Municipal Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.
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**RESOLUTION NO. 2016-14:
APPOINTMENT OF SITE PLAN ENGINEER FOR THE SPECIAL MUNICIPAL PROJECTS**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, there exists a need for a **Site Plan Engineer for special municipal projects** in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with: **Dante Guzzi Engineering Associates, LLC** as Site Plan Engineer subject to review of the rate schedules and approval by the Township Committee as to the respective contracts.

SECTION 2. As follows:

1. **Dante Guzzi Engineering Associates, LLC, whose business address is 418 Stokes Road, Medford, NJ 08055 is hereby appointed Site Plan Engineer for the year 2016.** Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2016.
2. A contractual agreement summarizing the services to be performed by **Dante Guzzi Engineering Associates, LLC**, as Site Plan Engineer is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Township Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Township Clerk is hereby authorized to publish a "Notice of Award" of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.

**RESOLUTION NO. 2016-15
APPOINTMENT OF ARCHITECT OF RECORD**

VOTE ON ADOPTION – MOTION TO TABLE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

**RESOLUTION 2016-16
APPROVING APPOINTMENT FOR BOND COUNSEL**

VOTE ON ADOPTION – MOTION TO TABLE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

**RESOLUTION 2016-17
APPOINTMENT OF MUNICIPAL COURT JUDGE**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
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Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the Township Committee recognizes the statutory need for the appointment of Municipal Court Judge in order to conduct the day-to-day operations of Tabernacle Municipal Court; and

WHEREAS, Richard Andronici has effectively been serving as Tabernacle Township's Municipal Court Judge; and

WHEREAS, the Township Committee wishes to reappoint Richard Andronici as Municipal Court Judge on the basis of his qualifications and experience and funds are available for payment of his salary in the 2016 municipal budget; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Tabernacle herein appoints Honorable Richard Andronici as Municipal Court Judge for a three-year term effective January 1, 2016 and ending December 31, 2018.

BE IT FURTHER RESOLVED that a certified copy of this Resolution is forward to the following:

1. The Honorable Ronald E. Bookbinder, J.S.C., 49 Rancocas Road, Mount Holly, NJ 08060
2. Administrative Office of the Courts, CN 986, Trenton, NJ 07625
3. Margaret Guerina, Municipal Court Administrator

**RESOLUTION 2016-18
APPOINTMENT OF MUNICIPAL COURT PROSECUTOR (CHRISTOPHER KOUTSOURIS)**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, the Township Committee recognized the statutory need to fill this position in order to conduct the day-to-day operations of Tabernacle Municipal Court; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

WHEREAS, the Township Committee wishes to appoint **Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors** as Municipal Court Prosecutor on the basis of his qualifications and experiences; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee appoints **Dasti, Murphy, McGuckin, Ulaky, Koutsouris & Connors** as Municipal Court Prosecutor effective immediately **through December 31, 2016**.

**RESOLUTION 2016-19 – MOTION TO TABLE
APPOINTMENT OF FIRST ALTERNATE MUNICIPAL COURT PROSECUTOR**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV	X		X			
Joseph Yates, IV			X			

**RESOLUTION 2016-20
APPOINTMENT OF TABERNACLE TOWNSHIP PUBLIC DEFENDER**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	

Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the Township Committee recognizes the need for the position of Municipal Public Defender who shall be appointed in Tabernacle Township; and

WHEREAS, in accordance with the provisions of P.L. 1997, Chapter 256, the Municipal Public Defender shall be qualified as an attorney-at-law of the State of New Jersey. In good standing and shall represent those defendants appearing in the Municipal Court who are determined by the Court to be indigent and whose representation is assigned to the Township Public Defender; and

WHEREAS, the Township Committee has **selected Robert Prisco**, Attorney-At-Law as the Municipal Public Defender, appointed for a term of one year, for Tabernacle Township on the basis of his qualifications and experience.

WHEREAS, funds are available for payment of his salary in the 2016 Tabernacle Township budget; and

NOW, THEREFORE BE IT RESOLVED, by the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, hereby **appoint Robert Prisco as Municipal Public Defender**.

**RESOLUTION 2016-21
APPOINTMENT OF ANIMAL CONTROL SERVICES**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, Tabernacle Township has entered into an agreement between the **Independent Animal Control Services**, hereinafter referred to as "Animal Control Officer"; and

WHEREAS, the Township is empowered under the laws of the State of New Jersey to retain and engage in Animal Control Officer for such animals as outlined in agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, approve 2016 contract with **Independent Animal Control Services, 224 Chestnut Avenue, Lindenwold, NJ 08021**.

BE IT FURTHER RESOLVED, that services to be provided, period of performance, and terms of agreement shall be outlined from date of execution hereof.

**RESOLUTION 2016- 22
RISK MANAGEMENT CONSULTANT**

BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton	X		X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the Governing Body of **Tabernacle Township** is a member of the **Burlington County Municipal Joint Insurance Fund**, a self insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund allow each municipality to appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee of five percent (5%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspicifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultant's are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of Tabernacle Township does hereby appoint **BRIAN MONAGHAN OF INSURANCE AGENCY MANAGEMENT INC. (Haines & Haines, T.C. Irons)** as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

**RESOLUTION 2016-23
APPOINTMENT OF FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

Whereas, Tabernacle Township is a member of the Burlington County Municipal County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

Whereas, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

Whereas, the Township of Tabernacle recommends the following appointments to serve as Fund in accordance with the Fund Bylaws:

- a. **DOUGLAS A. CRAMER, TOWNSHIP ADMINISTRATOR, FUND COMMISSIONER**
- b. **LA SHAWN R. BARBER, TOWNSHIP CLERK, ALTERNATE FUND COMMISSIONER**

Now, Therefore, Be It Resolved by the Township of Tabernacle that it does hereby appoint Douglas A. Cramer as Fund Commissioner and La Shawn R. Barber as the Alternate Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

**RESOLUTION NUMBER 2016-24
APPOINTMENT OF MUNICIPAL ALLIANCE CHAIRPERSON**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV			X			

WHEREAS, the Tabernacle Township Municipal Alliance Plan is for community alcohol and drug prevention programs; and

WHEREAS, the plan is partially funded through a grant by the Governor's Council on Alcoholism and Drug Abuse; and

WHEREAS, the local administration of the plan requires a chairperson to be appointed by the Governing Body; and

WHEREAS, **Alfred Grubert** has been a member of the Municipal Alliance Committee and is qualified to fill the duties of this position.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey hereby supports the appointment of **Alfred Grubert** as Municipal Alliance Chairperson.

**RESOLUTION 2016-25
APPOINTING MEMBERS OF THE TABERNACLE MUNICIPAL ALLIANCE COMMITTEE**

VOTE ON ADOPTION – MOTION TO TABLE

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton		X	X			
Kimberly A. Brown					X	
Richard J. Franzen			X			
Stephen V. Lee, IV	X		X			
Joseph Yates, IV			X			

**RESOLUTION 2015-26
ANNUAL APPOINTMENTS**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen	X		X			
Stephen V. Lee, IV			X			
Joseph Yates, IV		X	X			

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township. ***Denotes Non-Paid Position**

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for the calendar year 2016 as follows:

Alliance Coordinator	Al Grubert*
Alternate Fund Commissioner	La Shawn R. Barber*
Board of Health Secretary	La Shawn R. Barber*
CDBG Representative	Douglas A. Cramer*
Claims Coordinator (JIF)	Lisa A. Love*
Clean Communities Coordinator	Douglas A. Cramer*
Code Enforcement Officer / Zoning	Tom Boyd
Deputy Court Administrator	Catherine Iezzi
Deputy Dog Registrar	Natalie Lewis*
Deputy Municipal Clerk	Natalie Lewis
Deputy Registrar of Vital Statistics	Lisa A. Love
Deputy Treasurer (Finance & Payroll)	Susan Costales
Director of Public Works	Douglas A. Cramer
Dog Registrar	La Shawn R. Barber*
Improvement Search Officer	La Shawn R. Barber
JIF FUND /MEL Representative	Douglas C. Cramer, Alt. La Shawn R. Barber*
Land Development Board Secretary	Margaret Guerina
Municipal Court Administrator	Margaret Guerina
Municipal Court Attendant	Kevin Worrell
Office Clerk	Natalie Lewis
PACO (Public Agency Compliance Officer)	Douglas A. Cramer*/ Alt. La Shawn R. Barber*
Pinelands Municipal Council	Richard J. Franzen*
Public Works Supervisor	Kevin Worrell
Recreation Committee / TAA President (1-year)	Lynne Hedden*
Recreation Committee Members:	(Chair)* Mark LeMire (Committee)*
Recycling Coordinator	Douglas Cramer*
Sound Recorder	Lisa A. Love
Tax Assessor Secretary	Margaret Guerina
Tax Search Officer	Susan Costales
Technical Assistant	Lisa A. Love

**RESOLUTION 2016-27
APPOINTMENT OF CLASS III MEMBER OF THE LAND USE BOARD, PURSUANT TO N.J.S.A. 40:55D**

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton			X			
Kimberly A. Brown					X	
Richard J. Franzen		X	X			
Stephen V. Lee, IV			X			
Joseph Yates, IV	X		X			

WHEREAS, pursuant to the Municipal Land Use Law, the Class III Member of the Land Use Board shall be a member of the Governing Body; and

WHEREAS, as per State statute, the Governing Body selects, among its members, the Class III Member to the Land Use Board.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Burlington that the following individual serves as the Class III member of the Land Use Board for the year 2016:

CLASS III MEMBER: JOSEPH W. BARTON

TERM EXPIRES: 12/31/2016

BE IT FURTHER RESOLVED, that a certified copy of this resolution be given to the Tabernacle Township Land Development Board.

Mayor's Appointments: Land Development Board

James Ebensberger	Class 1.	Term Ending 12/31/16
Douglas A. Cramer	Class II.	Term Ending 12/31/16
Raymond McCarty	Class IV	Term Ending 12/31/19
Vincent Conigliaro	Class IV	Term Ending 12/31/19
Noble McNaughton	Class IV	Term Ending 12/31/19
Susan Brandt	Alt. 1.	Term Ending 12/31/17

Comments. There were no comments.

Adjournment: Motion to adjourn Tabernacle Township Reorganization Meeting, made by Mr. Yates, seconded by Mr. Franzen.

Roll Call: Barton, Franzen, Yates, Lee Ayes: 4 Nays: 0 Absent: 1

Respectfully submitted,

La Shawn R. Barber, RMC
Municipal Clerk

Approved: 01/25/2016